

City of Archer City
Special Called City Council Meeting
Thursday, February 25, 2021, 7:00 P.M.

The Mayor and City Council of the City of Archer City, met for a Special Called City Council meeting on Thursday, February 25, 2021 at 7:00 p.m. in the City Council Chambers, 116 S. Sycamore, Archer City, Texas.

Call to Order

Mayor Kelvin Green called the meeting to order at 7:00 p.m. Mayor Green led the Pledge of Allegiance for the United States and Texas flags and gave the invocation.

The following Council members were present for roll call:

Mayor	Kelvin Green
Council Members	Paula Bradley
	Debra Haehn
	Ben Tucker
	Zac Beck
	Leslie Hash – arrived at 7:06 p.m.

Staff present: City Manager – George Huffman, City Secretary - Kim Whitsitt, Police Chief – Justin Perron, Ambulance Director – Pat Bryan

Guests Present – Mike Mayfield, Kyle Baldwin, Kellie Perron, Isaac Miller, Jerry Phillips, Andrew Schreiber, Billy Burks, Paul Fleming R.C. Kitchell

Public Comments

Isaac Miller and Andrew Schreiber addressed Council with concerns about the recent winter storm event. Concerns included lack of communication and the City’s response to the emergency. Mr. Schreiber also recommended appointing a citizen’s action group to respond to citizen’s needs in the event of an emergency.

Consent Agenda

Paula Bradley made the motion to approve the Consent Agenda. Debra Haehn seconded the motion. All members present voted “Aye”.

Monthly Reports

City Manager report: Ambulance, Winter storm event update - George Huffman

City Secretary report: Financial Report – Kim Whitsitt

NEW BUSINESS

2019-2020 FY Financial Audit

Paul Fleming of Edgin, Parkman, Fleming & Fleming presented the 2019-2020 fiscal year financial audit to Council and stated all items requested were ready for him at the beginning of the audit, the accounts were in good order and the audit was completed satisfactorily. No action taken.

OLD BUSINESS

Substandard Structure located at 213 E. Pecan

Debra Haehn made the motion to review in ninety days to make sure the property is being maintained. Paula Bradley seconded the motion. All members present voted “Aye”.

Substandard Structure located at 104 E. Elm

Leslie Hash made the motion to review in ninety days to make sure the property is being maintained. Ben Tucker seconded the motion. All members present voted “Aye”.

Substandard Structure located at 219 W. Walnut

Paula Bradley made the motion to review in ninety days to make sure the property is being maintained. Ben Tucker seconded the motion. All members present voted “Aye”.

Water Treatment Plant Change Order #6

George Huffman addressed Council concerning change order # 6 in the amount of \$78,000.00 for the water treatment plant project and recommended approving the change order. Zac Beck made the motion to approve the change order. Paula Bradley seconded the motion. All members present voted “Aye”.

NEW BUSINESS CONTINUED

Ambulance Service

Pat Bryan addressed Council concerning staffing issues and overtime expense. Some options were discussed including permanent part time positions. No action taken.

Resolution 425 Cancelling Election

Kim Whitsitt addressed Council concerning a resolution declaring unopposed candidates for the May 1, 2021 general election and cancelling the election. Paula Bradley made the motion to approve Resolution 425. Leslie Hash seconded the motion. All members present voted “Aye”.

Resolution 426 Declaration of Disaster

Mayor Green addressed Council concerning a resolution continuing the Declaration of Disaster he signed on February 22, 2021. Leslie Hash made the motion to approve the resolution. Ben Tucker seconded the motion. All members present voted “Aye”.

Surplus Equipment

George Huffman addressed Council and requested authorization to sell old surplus equipment at fair market value. The items for sale will be advertised in the Archer County News. Debra Haehn made the motion to sell surplus equipment. Paula Bradley seconded the motion. All members present voted “Aye”.

TXCDBG Engineer 2021 2020

George Huffman addressed Council concerning awarding a contract for engineering services for the 2021-2022 Texas Community Development Block Grant for water system improvements. George explained proposals had been received from two engineering firms. After a scoring process determined by TXCDBG standards, Jacob & Martin received the most points. Ben Tucker made the motion to award the contract to Jacob & Martin if grant funding is received. Debra Haehn seconded the motion. All members present voted “Aye”.

Water Treatment Plant Contractor

George Huffman addressed Council concerning authorizing an Independent Contractor Agreement between FS Water Specialist LLC and the City of Archer City for the operation of the Water Treatment Plant. Debra Haehn made the motion to approve the contract. Paula Bradley seconded the motion. All members present voted “Aye”.

Generator

George Huffman addressed Council concerning the purchase of a generator for the water treatment facilities using the remaining USDA grant funds. Zac Beck made the motion to table the item. Debra Haehn seconded the motion. All members present voted “Aye”.

Adjournment

There being no further business to come before the City Council, Ben Tucker moved to adjourn at 8:06 p.m. Zac Beck seconded the motion. All members present voted “Aye”.

Kim Whitsitt, City Secretary

Kelvin Green, Mayor