

City of Archer City
Special Called City Council Meeting
Monday, November 29, 2021, 7:00 P.M.

The Mayor and City Council of the City of Archer City, met for a Special Called City Council meeting on Monday, November 29, 2021 at 7:00 p.m. in the City Council Chambers, 116 S. Sycamore, Archer City, Texas.

Call to Order

Mayor Kelvin Green called the meeting to order at 7:00 p.m. Mayor Green led the Pledge of Allegiance for the United States and Texas flags and gave the invocation.

The following Council members were present for roll call:

Mayor	Kelvin Green
Council Members	Paula Bradley
	Ben Tucker
	Billy Burks
	Leslie Hash
	Debra Haehn

Staff present: City Manager – George Huffman, City Secretary - Kim Whitsitt, Police Chief – Justin Perron

Guests Present – Jerry Phillips, Archer County News

Public Comments

Jerry Phillips addressed Council concerning annexation.

Consent Agenda

Leslie Hash made the motion to approve the Consent Agenda. Paula Bradley seconded the motion. All members present voted “Aye”.

Monthly Reports

City Manager report: Ambulance, Police Department, Public Works - George Huffman

City Secretary report: Financial Report – Kim Whitsitt

AGCDC/4B report – None

OLD BUSINESS

Resolution 432 4B Archer County Jr. Livestock Show Assoc. Project

Kim Whitsitt addressed Council concerning a resolution authorizing the expenditure of 4B funds to contribute up to \$20,000.00 to the Archer County Jr. Livestock Show Association to assist with building improvements at the livestock show barn. Paula Bradley made the motion to approve Resolution 432. Debra Haehn seconded the motion. Voting was as follows: Billy Burks – Yes, Ben Tucker – Yes, Paula Bradley – Yes, Debra Haehn – Yes, Leslie Hash - Abstained

Resolution 433 4B City Demolition Project

Kim Whitsitt addressed Council concerning a resolution authorizing the expenditure of 4B funds to contribute \$5,000.00 to the City of Archer City to help fund the demolition of two properties. Leslie Hahs made the motion to approve Resolution 433. Ben Tucker seconded the motion. All members present voted “Aye”.

NEW BUSINESS

Rescind USDA Change Order No. 3 – Raw Water Supply Facilities

George Huffman addressed Council concerning rescinding USDA Change Order No. 3, Raw Water Supply Facilities in the amount of \$261,580.00 for a generator and stated rescinding Change Order No. 3 would free up the grant funds to purchase two different generators. Ben Tucker made the motion to rescind Change Order No. 3. Paula Bradley seconded the motion. All members present voted “Aye”.

Purchase Two (2) Generators

George Huffman addressed Council concerning authorization to purchase two generators with the remaining USDA Water Treatment Plant/Raw Water Supply Facilities grant funds. Billy Burks made the motion to authorize the purchase of two generators with the remaining USDA grant funds. Paula Bradley seconded the motion. All members present voted “Aye”.

Purchase Case Backhoe

George Huffman addressed Council concerning authorization to purchase a 2003 Case 580L Backhoe for \$18,000.00. Paula Bradley made the motion to purchase the Case Backhoe for \$18,000.00. Billy Burks seconded the motion. All members present voted “Aye”.

Employee Personnel Policy Amendment

George Huffman addressed Council concerning authorization to amend the Employee Personnel Policy to allow full time employees to cash in up to two weeks of accrued vacation leave annually. Leslie Hash made the motion to approved the amendment. Paula Bradley seconded the motion. All members present voted “Aye”.

Utility Billing Policy Revisions

Kim Whitsitt addressed Council concerning revisions to the Utility Billing Policy including disconnects and customer security deposits and stated as of 2/1/2022 red tags will no longer be distributed prior to disconnection for non-pay and the pink late notice mailed on the 16th will serve as the disconnect notice. Disconnects will be processed after the 1st of the month for all accounts not paid by the end of the previous month. Payment extensions will no longer be granted. In addition, Kim proposed an increase in water utility deposits, for poor payment history, be increased to \$300.00. No action taken.

Ordinance No. 361 Amending Chapter 13 Utilities, Collection of Fees of the Code of Ordinances

Kim Whitsitt addressed Council concerning approval to amend Chapter 13 Utilities, Section 13.03.063 Collection of Fees of the City of Archer City Code of Ordinances. Debra Haehn made the motion to approve Ordinance 361. Leslie Hash seconded the motion. All members present voted "Aye".

Ordinance No. 362 Amending Section A13.002 Water & Sewer Rates of the Code of Ordinances

Kim Whitsitt addressed Council concerning approval to amend Section A13.002 Water & Sewer Rates of the Archer City Code of Ordinances. Leslie Hash made the motion to approve Ordinance 362. Paula Bradley seconded the motion. All members present voted "Aye".

2022 City Holiday Schedule

Kim Whitsitt addressed Council concerning the 2022 City Holiday Schedule. Paula Bradley made the motion to approve the holiday schedule. Leslie Hash seconded the motion. All members present voted "Aye".

Adjournment

There being no further business to come before the City Council, Ben Tucker moved to adjourn at 7:57 p.m. Billy Burks seconded the motion. All members present voted "Aye".

Kim Whitsitt, City Secretary

Kelvin Green, Mayor