

**City of Archer City**  
**Notice of Open Regular Meeting Minutes**  
**Thursday, September 21, 2017, 7:00 P.M.**

The Mayor Pro Tem and City Council of the City of Archer City, met for an open regular meeting on Thursday, September 21, 2017 at 7:00 p.m. in the City Council Chambers, 116 S. Sycamore, Archer City, Texas.

**Call to Order**

Mayor Pro Tem Paula Bradley called the meeting to order at 7:02 p.m. Mayor Pro Tem Bradley led the Pledge of Allegiance for the United States and Texas flags. Gregg Miller gave the invocation.

The following Council members were present for roll call:

Mayor	Kelvin Green - absent
Council Members	Paula Bradley
	Zac Beck
	Debra Haehn - absent
	Gregg Miller
	Ben Tucker

Staff present: City Manager – George Huffman, City Secretary - Kim Whitsitt

**Guests Present** – Joe Aulds, Jennifer Pierce, Barbara Phillips

**Public Comments**

None

**Consent Agenda**

Gregg Miller made the motion to approve the Consent Agenda. Ben Tucker seconded the motion. All members present voted “Aye”.

**Monthly Reports**

City Manager report: Public Works, Ambulance, Police Department – George Huffman  
City Secretary report: August Financial Report, Accounting Conversions – Kim Whitsitt  
ACGDC report – Paula Bradley

**OLD BUSINESS**

**Substandard Structure – 201 E. South**

George Huffman addressed Council concerning the 30-day extension granted to Paula Allen on August 17, 2017 to complete the debris removal at 201 E. South. Huffman stated the extension had expired without completion of the debris removal and recommended proceeding with condemnation. Gregg Miller made the motion to proceed with condemnation of the property located at 201 E. South. Zac Beck seconded the motion. All members present voted “Aye”.

**Delinquent Utility Billing Accounts**

Kim Whitsitt addressed Council concerning outstanding account balances in excess of 10 years old from the RVS billing system. Whitsitt stated the balances had been written off by the auditor years ago and recommended eliminating the accounts due to the age of the accounts and unavailable data from obsolete software. Whitsitt also had received additional information that the delinquent accounts over four years could not be collected. Zac Beck made the motion to eliminate the RVS delinquent accounts. Ben Tucker seconded the motion. All members present voted “Aye”.

**Budget Workshop**

Kim Whitsitt led the Council in a workshop concerning the proposed 2017-2018 Fiscal Year Budget. No action taken.

**NEW BUSINESS**

**Ratification of Property Tax Increase**

Kim Whitsitt addressed Council concerning the ratification of the property tax increase reflected in the proposed 2017-2018 FY Budget. Zac Beck made the motion to ratify the property tax increase reflected in the proposed 2017-2018 FY Budget that will raise more total property tax revenue than last year’s budget by \$8,791.00 or 1.96%. Gregg Miller seconded the motion. Voting as follows: Zac Beck – Yes, Paula Bradley – Yes, Ben Tucker – Yes, Gregg Miller – Yes; Debra Haehn - Absent

**Ordinance 332 Adopting 2017 - 2018 FY Budget**

Kim Whitsitt addressed Council concerning Ordinance 332 adopting the 2017-2018 FY Budget. Ben Tucker made the motion to approve Ordinance 332. Paula Bradley seconded the motion. Voting as follows: Zac Beck – Yes, Paula Bradley – Yes, Ben Tucker – Yes, Gregg Miller – Yes; Debra Haehn - Absent

**Ordinance 333 Adopting the 2017 - 2018 Property Tax Rate**

Kim Whitsitt addressed Council concerning Ordinance 333 adopting the 2017 - 2018 property tax rate. Gregg Miller made the motion to approve Ordinance 333 adopting the 2017 – 2018 property tax rate and that the property tax rate be increased by the adoption of a tax rate of .755, which is effectively a 2.22% increase in the tax rate. Zac Beck seconded the motion. Voting as follows: Zac Beck – Yes, Paula Bradley – Yes, Ben Tucker – Yes, Gregg Miller – Yes; Debra Haehn - Absent

**Ordinance 334 Amending Solid Waste Fees**

Kim Whitsitt addressed Council concerning Ordinance 334 amending the fee schedule of the Code of Ordinances to include revised abatement fees, water rates, solid waste fees and collection center fees effective October 1, 2017. Ben Tucker made the motion to approve Ordinance 334. Gregg Miller seconded the motion. All members present voted “Aye”.

**Resolution 388 Nortex Regional Solid Waste Grant**

Kim Whitsitt addressed Council concerning Resolution 388 authorizing the filing of a grant application with Nortex for a regional solid waste grant. Paula Bradley made the motion to approve Resolution 388. Zac Beck seconded the motion. All members present voted “Aye”.

**2016 2017 Budget Amendments**

Kim Whitsitt addressed Council concerning approval of a 2016 2017 budget amendment to increase General Fund, 01-10-5670 Law Enforcement Payroll by \$20,000.00 to \$104,345.38. Gregg Miller made the motion to approve the budget amendment. Ben Tucker seconded the motion. All members present voted “Aye”.

Kim Whitsitt addressed Council concerning approval of a 2016 2017 budget amendment to increase General Fund Transfer to Ambulance, 01-30-5020 by \$37,149.37 to \$300,000.00. Zac Beck made the motion to approve the budget amendment. Paula Bradley seconded the motion. All members present voted “Aye”.

**2016 2017 Budget Revisions**

Kim Whitsitt addressed Council concerning approval of the 2016-2017 budget revisions. Ben Tucker made the motion to approve the budget revisions. Zac Beck seconded the motion. All members present voted “Aye”.

**Adjournment**

There being no further business to come before the City Council, Ben Tucker moved to adjourn at 8:04 p.m. Zac Beck seconded the motion. All members present voted “Aye”.

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Kim Whitsitt, City Secretary

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Paula Bradley, Mayor Pro Tem